

***ST. TAMMANY FIRE PROTECTION DISTRICT #8
Minutes of Board of Commissioners Meeting
February 20, 2019***

Call to Order: 5:30pm

Roll Call:

Jay Hawkins
Sandra Slifer
Ryan Murphy

Absent:

Michael Anderson

Also Present:

Janet Dufrene, Board Secretary
Steven Glynn; Fire Chief

Pledge of Allegiance

Modification of Agenda: None

Hearing of Public Concerns: None

Property Insurance Renewal Discussion:

Property insurance amount is going up due to adding trailers on property. Appraisal shows property value went up. We are checking to see if we can go back to original option or if we need to go with re-evaluated cost.

Secretary's Report:

Upon motion by Slifer, seconded by Murphy, the meeting minutes for January were unanimously approved.

Financial Reports, including a P&L Budget Performance for the month of January 2019 and a Check Register Report for the General Fund Account up to January 31, 2019 were presented. Discussion occurred about the current variances in budget versus actuals. Balance of General Fund as of January 31, 2019 was \$91,637.24. Balance of LAMP General Savings was \$1,014,180.29 with \$862,108.81 being current year funds and \$152,071.48 being Capital Funds from previous years money. The balance in Petty Cash \$28.45 The balance in the LAMP Emergency Fund was \$256,585.19.

Upon motion by Slifer, seconded by Murphy, the financial statements for January 2019 were unanimously approved.

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Communications: Citizens Bank ACH Audit response. We are abiding by our agreement and notification is we are in compliance.

Chief Report:

PIAL: Implementation of the changes previously discussed are going well. District 8 training rosters are available from District 4 Field Training Sessions, ongoing training has been established for Fire Prevention and Fire Investigation, and our on-scene response to alarms are quicker, as the responders know to report on scene as quickly as possible.

Vehicles and Equipment: All vehicles are in service.

Annual Testing and Inspection: Hose and hydrant inspections and pump tests are all up to date.

Fire Prevention: Resumption of annual inspections are in progress.

Training: The Fire/Rescue 1 Academy course “Fire and Emergency Medical Care” was assigned for all personnel and “Professional Ethics” was assigned for all officers. Volunteer personnel Cameron Waguespack and Phillip Abadie have requested attendance for an upcoming FF I & II class to be conducted at FD11 starting on March 9, the course is \$1500 per student and we would need to outfit them with gear.

Emergency Reporting: All monthly NFIRS reports for 2018, as well as January of 2019 have been forwarded to the Louisiana State Fire Marshal’s Office for submission to USFA.

Station Improvements: Both sets of stairs have been completed except for anchoring and brackets on the front stairs. The concrete pad that the stairs rest on needed to set before the anchors could be drilled in. Mr. Adams has also offered to provided brackets at no additional cost, to ease construction of a cover for the landing at the top of the stairs.

The old fuel containment area has been removed and the large tank in the new containment area has been removed form inside the walls. The containment area has been cleaned and will have coating applied before the installation of the tanks. The space where the old containment area was has been filled and leveled, and a channel for drainage had been added.

The electrician who will replace the lights in the apparatus area of station 81 said that he will line up use of a lift and then give us a date for installation.

Grants: Application Period for SAFER Grants opened on Friday (2/15) and will remain open until 4:00 p.m. Friday March 22, 2019.

The LGAP has been resumed, our submission is for Amkus ION Extrication Cutter.

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District 5 submitted a multi-agency grant request for SCBA and Turn-out Gear. District 8 does not have a need for SCBA having received a grant in 2016 but has submitted for turnout gear.

Firefighter Illness and Injury: Part Time Firefighter Deven Irwin is still out due to his injury suffered while responding to a Mutual Aid house fire. He said he expects to be released to return to work next week.

Personnel: Firefighter Jacob Auzenne has resigned from District 8 in order to accept a fulltime position with the City of Covington. The difference in pay was substantial in that not only were the starting pay and incentives somewhat higher, but the city pays their retirement contribution.

Chief's Association: Minutes for the January meeting and the agenda for the February meeting will be made available upon request.

Old Business:

Station 82 Indoor & Outdoor Remodel Update: on hold

Station 81 Stairs & Upstairs Remodel Update: See Chief's Report

New Business:

For safety and visibility, we are looking in to offering reflective addresses for residents in district. Signs and numbers are being ordered to do reflective addresses and charging residents that chose to have their addresses printed on their property.

Capital Outlay Plan Discussion:

We are waiting on spreader and cutter. We purchased the generator but need installation. Ice maker that needs repair. It is old and possibly unrepairable. We are looking at buying a used one. We will have a grant to help with cost of cutter for approximately \$5000-\$6000 therefore will need about \$2000-\$3000. We are paying off Engine 82 in March and Engine 84 in September. We need to make repairs to the upstairs because it is not structurally sound. We plan to spend the money to do those repairs on the building. We are not due to buy any new vehicles until next year.

Upon motion by Murphy, seconded by Slifer , it was unanimously approved to adjourn the meeting.